



Upper Manhattan Empowerment Zone  
Development Corporation  
55 West 125<sup>th</sup> Street, 11<sup>th</sup> Floor  
New York, New York 10027  
Tel: (212) 410-0030 Fax: (212) 410-9616 or -9083  
[www.umez.org](http://www.umez.org)

## **Funding Timelines**

### Capacity Grant Timeline

Applicants to this category must be able to devote significant staff time to grant management. The following is an approximate timeline for receiving a Capacity Grant:

- Attend a workshop; submit an online LOI via Submittable; if invited, complete online application and meeting with CIF to discuss the project; detailed development of the project – 3 to 4 months
- CIF Committee review and interview of applicant leadership; UMEZ Board Review; NYEZ Board Review – 2 to 3 months
- Agreement development and legal documentation; agreement signing and first disbursement – 2 to 3 months
- Project – 3 years
- Project concludes; final report; reimbursement of 10% of total grant amount – 1 to 2 months

### Infrastructure Grant Timeline

Applicants to this category must be able to devote significant staff time to grant management. The following is a sample timeline for receiving an Infrastructure Grant:

- Attend a workshop; submit an online LOI via Submittable; if invited, complete online application and meeting with CIF to discuss the project; detailed development of the project – 3 to 4 months
- CIF Committee review and interview of applicant leadership; UMEZ Board Review; NYEZ Board Review – 2 to 3 months
- Agreement development and legal documentation; agreement signing and first disbursement – 2 to 3 months
- Project – 2 years
- Project concludes; final report; reimbursement of 10% of total grant amount – 1 to 2 months

(More)

### Technical Assistance Grant Timeline

Applicants to this category must be able to devote significant staff time to working with a consultant. The following is a sample timeline for receiving a Technical Assistance Grant:

- Attend a workshop; submit an online LOI via Submittable; if invited, meet with CIF to discuss the project and complete online application; detailed development of the project – 2 to 3 months
- CIF Committee review and interview of applicant leadership; selection of TA consultant from approved UMEZ list; agreement development and legal documentation; agreement signing and first disbursement – 2 to 3 months
- Project – 1 year or less
- Project concludes; final report; reimbursement of 10% of total grant amount – 1 to 2 months

### Catalyst Grant Timeline

Applicants for a Catalyst Grant must be able to devote significant staff time to grant management. The following is a sample timeline for receiving a Catalyst Grant:

- Attend a workshop; submit an online LOI via Submittable; if invited, meet with CIF to discuss the project and complete online application; detailed development of the project – 3 to 4 months
- CIF Committee review and interview of applicant leadership; agreement development and legal documentation; agreement signing and first disbursement – 1 to 2 months
- Project – 1 year or less
- Project concludes; final report; reimbursement of 10% of total grant amount – 1 to 2 months